



Republic of the Philippines
Department of Education
REGION IV - A CALABARZON
CITY SCHOOLS DIVISION OF THE CITY OF TAYABAS

10 December 2025

DIVISION MEMORANDUM
No. **864** s. 2025

**ORIENTATION FOR THE ADMINISTRATION OF COMPUTER BASED NATIONAL
CAREER ASSESSMENT EXAMINATION (CB-NCAE)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
Heads, Public and Private Elementary Schools
Heads, Unit/Section
All Others Concerned

1. Pursuant to **DepEd Order No. 055, s. 2016** titled **Policy Guidelines on the on the National Assessment of Student Learning for K to 12 Basic Education Program**, the City Schools Division of the City of Tayabas will conduct the **Orientation on the Administration of CB- NCAE** on **December 11, 2025 at 2:00 p.m. at St. John Bosco College, Inc., Brgy. Wakas, Tayabas City**.
2. This activity aims to orient all the designated public School Testing Personnel and School Information Technology Officers (SITOs) as well as all the private secondary schools and SITOs.
3. Schools are encouraged to conduct their own school-based orientation of parents and school testing core groups.
4. Expenses incurred during the school orientation and administration of CB-NCAE shall be charged against existing available local funds subject to the usual accounting and auditing rules and regulations.
5. Immediate dissemination of this Memorandum is desired.


CELEDONIO B. BALDERAS JR.
Schools Division Superintendent

Encl.: None

Reference: DepEd Order No. 055, s. 2016

To be indicated in the Perpetual Index
under the following subjects:

ORIENTATION OF THE CB-NCAE

SGOD- orientation for the administration of computer based national career assessment examination (cb-ncae)
SGORJBM8-004039/December 10, 2025



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